

Minutes – December 4, 2023
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS-
1111 AVE E, WISNER, NEBRASKA 68791

The City Council of the City of Wisner, Nebraska met in regular session in the Council Chambers at the City Offices in Wisner, Nebraska, on Monday, December 4, 2023, at 7:00 P.M. according to the notice published in the Wisner News Chronicle issue of November 30, 2023, a copy of the proof of publication is attached to these minutes. Notice of the meeting was posted in three public places which are the Wisner Post Office, Wisner Public Library, and the Wisner City Office. Notice of the meeting and the agenda were mailed or emailed to the mayor and all members of the City Council. A true copy of their signed acknowledgement of the receipt of the advance notice of this meeting and the agenda is filed in the office of the City Clerk/Treasurer. An agenda for the meeting was kept continuously current and was available for public inspection at the City Offices three days before the meeting date. Agenda subjects were contained at least twenty-four hours prior to the meeting. The mayor presided and the City Clerk/Treasurer recorded the proceedings of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the general public.

Mayor Soden called the meeting to order and announced the location of the posted Open Meetings Act, pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act. Mayor Soden also announced that this meeting is being recorded.

Present on the roll call: Cathy Gobar, Barry Meyer, Jay Meyer, LJ Parker, & Mayor Terry Soden. Staff present: Randy Woldt, City Administrator/Utility Superintendent, Stephanie James, City Clerk/ Treasurer, Sammye Nyman, Care Center Administrator, and Doug Salmen, Chief of Police.

AGENDA ITEM NO. 1 – CONSENT AGENDA – AGENDA, MINUTES OF THE NOVEMBER 20, 2023 REGULAR MEETING, & CARE CENTER, CITY, AND CITY/RURAL FIRE BOARD ACCOUNTS PAYABLES FOR DECEMBER 2023. Moved by Parker and seconded by Gobar to approve the consent agenda as presented. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried. Care Center payable total - \$140,401.79, and net payroll total for November - \$138,400.56, City payable total - \$3,532,651.07, and net payroll total for November - \$71,452.59, and City/Rural Fire Board payable total - \$6,002.75, be approved and allowed; and those warrants be drawn for their payment; and the City Clerk/ Treasurer publish said claims according to law; and an itemized account be kept on file in the office of the Wisner Care Center and Wisner City Office for public inspection. A copy of the signed acknowledgement of receipt and approval of each is attached to these minutes.

AGENDA ITEM NO. 2 - ELECTION OF PRESIDENT AND VICE PRESIDENT OF THE CITY COUNCIL. Moved by Parker and seconded by Jay to elect Cathy Gobar as President of the City Council and that nominations cease and we elect by acclamation. Roll call: Ayes: Parker, Jay, Barry. Nay: None. Abstain: Gobar. Absent: None. Motion carried. Moved by Gobar

and seconded by Jay to elect Barry Meyer as Vice-President of the City Council and that nominations cease and we elect by acclamation. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 3 – APPOINTIVE OFFICES, STANDING COMMITTEES, AND LIAISONS – MAYOR SODEN. Mayor Soden read his recommendation for Appointive Offices. Doug Salmen, Chief of Police stated that Brent Lowe has resigned as a part-time police officer for the City of Wisner due to the City of Norfolk's police department going into mandatory overtime due to shortage of police officers. Moved by Barry and seconded by Parker to approve Mayor Soden's recommendations for Appointive Offices as presented. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried. Mayor Soden then read his recommendations for Standing Committees. Moved by Gobar and seconded by Barry to approve Mayor Soden's recommendations for Standing Committees as presented. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried. Mayor Soden read his recommendation for Liaisons. Moved by Parker and seconded by Jay to approve Mayor Soden's recommendations for Liaisons as presented. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried. A copy of the appointive offices, standing committees, and liaisons are attached and become a part of these minutes.

AGENDA ITEM NO. 4 – WISNER – STREET SUPERINTENDENT APPOINTMENT. Mayor Soden recommended Terry Mead with JEO Consulting Group. Moved by Gobar and seconded by Parker to appoint Terry Mead with JEO, Class A, License Number S-1138, who will serve as the City Street Superintendent for the calendar year 2024, January 1, 2024 to December 31, 2024, for the purpose of the 2024 calendar year Highway Incentive payment, to be issued to the City by the Nebraska Department of Transportation in February 2025. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 5 – 2024 CITY ENGINEER APPOINTMENT. Mayor Soden recommended JEO Consulting Group as the City of Wisner's 2024 City Engineer. Moved by Gobar and seconded by Jay to appoint JEO Consulting Group as the City of Wisner's 2024 City Engineer. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 6 – GRANDVIEW ADDITION – DISCUSSION AND POSSIBLE ACTION REGARDING CHANGE ORDER #3. Randy Woldt, City Administrator/Utility Superintendent stated that this change order to add some concrete to the approaches to satisfy the state, added a little more rock to the road, extended one of the thirty-inch drain pipes another ten feet, and reseed some areas. The change order came out to \$24,494.75. Moved by Barry and seconded by Jay to approve the Grandview Addition change order #3. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 7 – DINKLAGE GRANT – DISCUSSION AND POSSIBLE ACTION REGARDING WISNER COMMUNITY DEVELOPMENT'S DINKLAGE GRANT APPLICATION. Moved by Barry and seconded by Gobar to approve the Dinklage Grant application as submitted by the Wisner Community Development and to forward it onto the Dinklage

Foundation for final approval. Roll call: Ayes: Jay, Barry, Parker, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 8 – STREET DEPARTMENT – DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF A SANDING TRUCK. Randy Woldt stated that the reserve is not met yet at \$28,000.00 and asked the sellers what it would need to be and they stated around \$40,000.00. \$45,000.00 was budgeted for a sanding truck. The auction ends December 6th. Councilman Barry is not sure what it is worth and Councilman Jay stated that it would be worth that. Mr. Woldt stated that the bad thing about the truck is that it is out in Smethport, Pennsylvania. Discussion was held on options to get the truck to Wisner if the auction was awarded to the city. Moved by Parker and seconded by Gobar to approve the purchase of the sanding truck. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 9 – POLICE DEPARTMENT – DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF A POLICE VEHICLE. Doug Salmen stated that he would like to keep the police truck as a back up for use by a third officer if a grant is received. The state bid for a new 2024 Chevrolet Tahoe in the amount of \$48,877.00. Chief Salmen said that by the end of this week he should have all of the estimates for the equipment to put in the new car and complete a grant for the equipment. Chief Salmen would like to put in state wide radios in both of the cars. The equipment in the truck now is old and out dated. Delivery date for the new car could be about six months. Moved by Barry and seconded by Parker to approve the purchase of a new 2024 Chevrolet Tahoe. Roll call: Ayes: Barry, Parker, Jay, Gobar. Nay: None. Absent: None. Motion carried.

AGENDA ITEM NO. 10 – UTILITY BILLING – REPORT ON RECEIVABLES. Stephanie James, City Clerk/Treasurer, stated that as of tonight’s meeting, the past due amount is at \$1,215.55.

AGENDA ITEM NO. 11 – REVIEW BUILDING PERMIT APPLICATIONS. Randy Woldt, City Administrator/Utility Superintendent, stated he has no building permit at this time.

AGENDA ITEM NO. 12 – COMMUNICATIONS, REPORTS, COMMENTS BY COUNCIL, CITY OFFICIALS AND GENERAL PUBLIC. No comments were held.

AGENDA ITEM NO. 13 – MOTION TO ADJOURN TO MEET IN REGULAR SESSION ON MONDAY, DECEMBER 18, 2023, at 7:00 PM. At 7:23 PM it was moved by Barry and seconded by Gobar that the City Council adjourns to December 18, 2023, at 7:00 PM in regular session, in the Council Chambers at the City Office. Roll call: Ayes: Parker, Jay, Barry, Gobar. Nay: None. Absent: None. Motion carried.

Mayor

Attest:

City Clerk/Treasurer

DECEMBER 2023

Accounts Payable

WISNER CARE CENTER

AMAZON CAPITAL SERVICES, INC - WHITE MAILING ADDRESS LABELS, FILE FOLDERS MONITOR STAND RISER 410.18, AMERICAN DATA - BILLING SOFTWARE MAINTENANCE 112.50, ANNUITY INVESTORS - PENSION 183.84, APOTHECARY SHOP - PHARMACY CONSULTING 208.00, ARCURETECTURE - ARPA GRANT DONATION 2457.00, ARVID'S FOODTOWN - FOOD PURCHASES 91.47, CITIZENS INSURANCE GROUP - INSURANCE-PROPERTY & AUTO 9541.09, CITY OF WISNER-UTILITIES - UTILITIES 5114.98, CITY OF WISNER-GENERAL OPERATION LOAN - GENERAL OPERATION LOAN 7160.64, CREDIT BUREAU SERVICE - WP - GARNISH 50.95, CREDIT BUREAU SERVICES-WP-PETZEL - GARNISH 184.45, CULLIGAN OF NORFOLK - WATER 97.50, RHETT ECKMANN, MD - MEDICAL DIRECTOR 500.00, EFTPS FEDERAL TAX - FICA 10819.14, MCARE 2530.32, FWT 5960.32, EFTPS STATE TAX - SWT 3572.33, EGAN SUPPLY CO. - ICE MACHINE MONTHLY RENTAL 1910.94, FLOOR MAINTENANCE & PAPER SUPPLY CO - SUPPLIES 2262.52, GREAT AMERICA LEASING CORP. - COPIER EXPENSE 644.20, GROOVE FINANCIAL SERVICES - CABLE TV SERVICE 762.38, GRP & ASSOCIATES - MEDICAL WASTE DISPOSAL 218.00, HEALTH CARE INFO SYSTEMS-HCIS - MEDICAID BILLING 1467.39, HELPING HANDS NURSING SOLUTIONS, INC. - STAFFING AGENCY 687.52, INVESCO - PENSION 2496.18, JOHNNY'S PEST CONTROL - EXTERMINATOR 105.00, LINCARE - CONCENTRATOR, REFILLS, & NEBULIZER 973.75, MAHASKA - COFFEE, JUICE, & TEA 872.00, MCCORMACK DISTRIBUTING CO - TUNE-UP KIT & LUBRICANT 40.57, MCKESSON MEDICAL SURGICAL - NURSING SUPPLIES 1849.56, MEDLINE INDUSTRIES, INC. - SUPPLIES 2504.40, NORFOLK AREA SHOPPER - ADVERTISING 1011.25, ONE OFFICE SOLUTION - PAPER 252.98, PENNER PATIENT CARE, INC - SHAMPOO 116.04, PINNACLE BANK-VISA ADMIN - SUPPLIES 2204.48, PRIME TIME HEALTHCARE LLC - NURSING SALARIES 23738.53, RESIDENT TRUST FUND - BALANCED WITH RESIDENT TRUST FUND PER AUDITORS 439.66, SCHMIDT SPEECH LANGUAGE PATHOLOGY SERVICE - MEDICARE PHYSICAL THERAPY 20413.93, SECURITY SHREDDING SERVICES - DOCUMENT SHREDDING 40.00, SHELTON DEHAAN - CALIBRATION OF ULTRASOUND 210.00, SHIFTKEY LLC - STAFFING AGENCY 254.58, TARA M SMITH - DIETITIAN SERVICES 752.41, ST FRANCIS MEMORIAL - RESIDENT CARE 241.93, SYSCO LINCOLN - FOOD PURCHASES 12726.32, TASC - ACA REPORTING 93.13, TIM'S SINCLAIR - FUEL 763.74, TMS-TIME MANAGEMENT SYSTEM - TIME CLOCK 237.50, TRI-STATE NURSING ENTERPRISES, INC. - STAFFING AGENCY 2167.72, WCC-ARTS & CRAFTS FUND - ACTIVITIES SUPPLIES 200.69, WCC-PETTY CASH - OFFICE SUPPLIES 334.54, WISNER APOTHECARY - MEDICATIONS 7585.08, WISNER SENIOR CENTER - FOOD SUPPLIES 140.98, WISNER TRU VALUE HARDWARE & LUMBER - MAINTENANCE SUPPLIES 687.18, Total - \$140,401.79

CITY OF WISNER

805 AUTOMOTIVE - REPAIRS ON POLICE CAR 203.54, APPEARA - MOPS 695.00, APPLIED CONNECTIVE TECHNOLOGIES - REMOTE SUPPORT 323.00, ARVID'S FOODTOWN - BOTTLED WATER-HIGH NITRATES 1638.54, BEST WAY, INC. - DUCT TAPE 191.27, BIG ROCK READY MIX, LLC - CONCRETE 4803.00, CRYSTAL BRAUN - CLEANING SERVICES 480.00, CENTRAL VALLEY AG - FUEL 639.58, CLINE WILLIAMS - LEGAL FEES-401k 8449.00, COMPLETE MERCHANT SOLUTIONS - CREDIT CARD CHARGES & FEES 710.23, DANKO EMERGENCY EQUIPMENT - BOOTS 230.00, DAWSON TIRE & WHEEL - TIRE REPAIRS 77.00, DEPOSITORY TRUST CO. - GRANDVIEW ADDITION LOAN PAYMENT-INTEREST 3082940.00, DEPT OF ENERGY - WAPA - BUREAU POWER 24912.88, LORENZO DUENAS - RANGE QUALIFICATION 150.00, ELECTRIC LIGHT FUND - UTILITIES 6535.68, EXPENSE SUNDRIES - MISC EXPENSE 100.46, FAIRFIELD INN & SUITES BY MARRIOTT - SEMINARS 179.00, GREAT PLAINS COMMUNICATIONS - TELEPHONE SERVICE 1044.08, GREATAMERICA FINANCIAL SVCS. - COPIER EXPENSE 190.43, INDUSTRIAL SALES COMPANY, INC. - RISERS, REDUCERS, TEES, COUPLINGS, LYCOFITS, & RISER BRACKETS

1743.27, JEO CONSULTING GROUP INC - WASTEWATER TESTING 31309.60, JOHNSON & MOCK PC LLO - LEGAL SERVICES 512.50, KRIER TECHNOLOGIES, LLC - COUNCIL LAPTOPS 2520.00, L. P. GILL, INC. - UNLOADING 2174.64, LEAF - 2-PRINTER MAINTENANCE AGREEMENTS 235.80, LITERARY GUILD - BOOKS 34.30, MCI - 800-SERVICE 46.78, MIDWEST LABORATORIES, INC - TESTING 259.62, MUNICIPAL ENERGY AGENCY OF NEBRASKA - FIRM POWER OCTOBER 2023 38743.27, MUNICIPAL SUPPLY, INC. OF OMAHA - TEE, VALVES, COUPLINGS, CAPS, BOLT PACK SET, RESTRAINT GLAND, & FLEX SADDLE 3305.48, MUTUAL OF OMAHA - EMPLOYEE LIFE INSURANCE 83.88, NATIONAL PUBLIC GAS AGENCY - COMMODITY CHARGE-OCTOBER 2023 27330.68, NEBRASKA DEE-FISCAL SERVICES - TRUNK LINING 9318.48, NEBRASKA DEE-FISCAL SERVICES - DRINKING WATER SRF SEMI-ANNUAL INTEREST & PRINCIPAL PAYMENT 58017.00, NEBRASKA DEPT. OF REV. SALES TAX - SALES TAX EXPENSE 11886.38, NEBRASKA DEPT. OF REV. LODGING TAX - STATE LODGING TAX 5.83, NEBRASKA HARVESTORE SYSTEMS INC - FEMALE COUPLER 105.40, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - TESTING 15.00, NEBRASKA STATE FIRE MARSHAL - FLAMMABLE LIQUID STORAGE TANK FEE 120.00, NEON LINK - CREDIT CARD CHARGES & FEES 100.40, OLSSON - WISNER WATER TOWER & MAINS 3827.81, ONE CALL CONCEPTS, INC. - DIGGERS HOTLINE/LOCATE REQUESTS 48.48, ONE OFFICE SOLUTION - INK & PAPER 492.40, PENRO CONSTRUCTION CO., INC. - GRANDVIEW PROJECT - UTILITIES & PAVING #11 - FINAL 140884.83, PINNACLE BANK-VISA CREDIT CARD - SEMINARS 1658.11, POLICE CHIEFS ASSOC OF NE - MEMBERSHIP DUES 60.00, PRECISION IT - AGREEMENT 60.00, RJ 24-7 LLC - UNLOADING WASTEWATER TREATMENT PLANT 4225.00, BEN & TINA SCHRAD - Deposit refund for 811 10 ST (Customer# 11866) 153.56, STATE OF NEBRASKA - ENERGY ASSISTANCE REFUND for 516 16 ST (Customer# 11930) 700.00, SUBSURFACE SOLUTIONS - REPAIRS ON LOCATOR 634.87, TIM'S SINCLAIR, LLC - FUEL 41.00, UTILITY EQUIPMENT COMPANY - KENNEDY FULL UPPER K81 2167.82, VERIZON WIRELESS - POLICE CELL PHONE 290.39, SAMANTHA VIA - Deposit refund for 312 AVE E (Customer# 12095) 276.21, WESCO RECEIVABLES CORP - HYTOOL 86.00, WILKS PUBLICATIONS INC - BOOKS 88.00, WISNER AUTO VALUE - REARVIEW MIRROR & MINIATURE LAMP 390.67, WISNER HERITAGE MUSEUM SOCIETY - DINKLAGE GRANT-GENERAL EXPENSES 306.44, WISNER NEWS CHRONICLE - PUBLICATION EXPENSE 546.36, WISNER PLUMBING & HEATING - RADIANT TUBE HEATERS 4993.07, WISNER SENIOR CENTER - MONTHLY EXPENSE 794.69, WISNER TRUE VALUE - REPAIRS 215.96, WISNER WEST - FUEL 2305.37, Total - \$3,487,608.04, NOVEMBER 2023 PAYROLL 45043.03, Grand Total - \$3,532,651.07

CITY OF WISNER AND WISNER RURAL FIRE BOARD

CITY OF WISNER - UTILITIES 776.14, CITY OF WISNER-AMB PAYROLL & TAXES - AMBULANCE PAYROLL/TAXES 161.48, GREAT PLAINS COMMUNICATIONS - TELEPHONE & INTERNET SERVICE 202.74, MATHESON TRI-GAS, INC. - OXYGEN 237.79, MCKESSON MEDICAL SURGICAL - BLOOD PRESSURE CUFF SET & VACUUM MATTRESS 1750.11, ONE BILLING SOLUTIONS - BILLING SERVICES 740.61, STRYKER SALES CORP. - LUCAS-SERVICE AGREEMENT 1583.17, TIM'S SINCLAIR - FUEL-FIRE TRUCK 126.90, VERIZON WIRELESS - AMBULANCE TABLET SERVICE 30.08, WISNER APOTHECARY - CONTOUR TEST STRIPS 73.38, WISNER AUTO VALUE - ON/OFF TOGGLE & TOGGLE BOOT 17.21, WISNER WEST - FUEL-AMBULANCE 303.14, Total - \$6,002.75